

Course Records Check List

Course Title: _____ Course Code: _____		
1	Academic Calendar Form	
2	Courses' Coordinators' List	
3	Course Objectives & Content	
4	Time Table	
5	Lessons' Plans	
6	Seminar Evaluation Sheets	
7	Formative Assessment Forms	
8	Teacher Log Sheet	
9	Lecture Attendance Sheet	
10	Course Evaluation Forms	
11	Students Results	
12	Course Final Report	