



External Transfers

External transfers' refers to the process of accommodating students transferred from other educational institutions or to such institutions.

For external transfers, students must have successfully completed two semesters. A student is deemed 'new' if they do not successfully complete two semesters in their original university. The President may relieve them of courses which they successfully passed (with a grade higher than 'pass' if the courses are found similar to those of the University, and accredit the letter-grade evaluation they obtained at their original institution, particularly with 'university requirements'.

A student may be transferred after successfully completing the second professional exam in the Faculty of Medicine or the equivalent in other faculties. In this case, they are enrolled in semester V (the beginning of the third year), and their cumulative GPA is calculated out of the courses they passed (even with a Pass mark). Their letter-grade evaluation shall be calculated according to their marks (in numerals). All the subjects students did not take in their original colleges, such as introductions to Pathology and Microbiology.. etc are to be addressed to. They are assigned an initial GPA set at 2.00 points for those who obtained a 'pass' mark 'acceptable', 2.50 for those scoring 'good'. No higher points are granted whatever results they obtain from the other institutions.

In case of applying for transfer to the University from another institution, students are to obtain preliminary approval from their institutions before receiving the 'External Transfer Form'. They are not to be registered until after the receipt of their file in full, including original documents, from the other institution. The approval of the university where they are transferring from is not required if a student transfers before completing the first two semesters; so their registration shall be done on bases of their secondary school certificate.

In the case of applying to transfer from the university to another institution, applicants shall have to obtain the approval of the academic supervisor and the Dean of the faculty, according to the 'Form', with initial approval from the other institution, and 'Clearance' from the University.

It is permissible to consider and approve on the transfer of a student academically struggling in another institution, to first year class, on basis of their secondary school certificate.



A student who has a Bachelor degree in any discipline may apply for enrollment into another appropriate Bachelor programme, and to be exempt from first year study, as per the resolutions of the National Council for Higher Education.

Cases not stated here are subject addressing through a resolution from the Academic Council, upon recommendation from the Dean of the faculty concerned, in accordance with the following controls:

18.8.1. A student enrolled at the National University at any level after the first year, are responsible for making up for what they missed of course material, and shall have to apply for an exemption or for the transfer of credits, to the President immediately after being registered. Any documents not submitted within the same academic year in which he/she joined the University shall not be accredited.

18.8.3. Evaluation of the results of transferred students obtained in other institutions are accredited and entered into their academic file (see 18.2 and 18.3 above) and they are allowed to sit for the exam in any course at the earliest date such exams are offered.

18.8.3. No student at the National University at a level higher than semester VI may be transferred, unless per the exception of the competent Committee of the Ministry, in their own discretion, and the approval of the Academic Council.