



## **Discipline & General Behavior**

The student behavior must be disciplined and benevolent at all times, all places and types of activity, with all employees of the University, and members of community, family and neighbors.

Students must respect the beliefs and religions and places of worship by refraining from saying or doing what would offend them.

Students must behave with respect and responsibility towards the teachers, staff, visitors and business associates, and not to object to any of the staff members, especially during the performance of their official duty.

The student relationship with fellow students must be based on tolerance and mutual respect, and to have a habit of pardon, forgiveness, finding excuses and accept the same. Threats, insults or beatings are prohibited at any time and place.

The student exhibits no attitude or behavior that would appear to threaten the security, health or safety of others, be they students or others.

Students are to comply with the uniform during formal times of study, which shall be clean and tidy all the time. The person in charge of study and training shall have powers to send away students not complying with prescribed attire, and to determine whether the uniform is clean and well-kept or otherwise. His discretion there and then shall be final.

Student must care for their appearance and comply with modest and decent attire in all university facilities, and in the exercise of any activity outside the official hours of study (scientific, cultural, sporting, social, or other activity) and the person responsible for that activity (Guards, supervisors or teachers) shall have powers to determine whether the attire is modest and is appearance acceptable or not, and their decision, based on their own discretion, there and then shall be final.



The items below describe the specifications for the appearance of female students:

The dress shall not be transparent, or sticks to body, or describe (simulate) the details of the body.

The bottom piece (pants) is not to fall short of covering the ankle joint, and top piece (shirt or blouse) has to extend to below the knee region. Trousers are to be black, without frills or appendages, and the shirt to be long-sleeved, white without lines, no ornaments, mottled or embroidery, and with no zigzag cuttings.

Shirts or petticoats with openings are not allowed, unless such openings start at the knee-level or below.

A head cover is to cover hair, ears, and neck, and remains stable and does not fall nor recede. Head cover colour is black, non-perforated, nor lined, or embroidered, or mottled, nor serrated.

Face veils (niqab) are prohibited during class hours, and so are gloves in practical lessons, as well as striking colors and fragrances.

Male students are to comply with wearing black pants, short-sleeved white shirt, without lines, nor appendages, or embroidery. They shall avoid applying powders and ointments on their body and hair, and get used to combing head hair and not use creams and stabilizers for the purpose of effecting curls, or 'Falfalah'. Students shall not get preoccupied with their appearance at the expense of their studies, and not to be addicted to attracting attention.

Students are not to deal in, make, sell or keep any kind of intoxicating beverages or narcotic substances, at any time or place, inside or outside the University.

Students are prohibited from bringing, or possessing, displaying, making, carrying, or concealing any kind of weapons of any description whatsoever, or any other materials and tools feared for their safety, the safety of others, or the safety of property, buildings, gardens, or the electrical installations while in the University premises.

A student must have manners when dealing with their own sex or the other sex, and students are also prohibited from indulging in trivialities of expression, seduction, committing any obscenity or foul play.



A student may not allow any person who is not a member of the University to enter, remain in, or take advantage of University facilities without written permission from the Dean of the faculty or whomever they so authorized. Visitors shall be issued a visitor card, with all respect and appreciation due to guests.

Fraud or manipulation of documents of the University or other institutions, such as records, certificates and official documents is prohibited.

Students shall have to pay full attention to University property and be keen to follow all regulations and instructions issued in their regard and to preserve them. Such show of care may include the following:

2.15.1 They are not allowed to write on walls, columns, ceilings or floors, nor fix posters, however insignificant it may be. Students are not allowed to stick such material in the university.

It is prohibited to tamper with electric or water connections with the intent of installing additional connections, as well as tinkering with gardens/parks and plants, at all times.

The misuse of Library and its contents, laboratories and their instruments is prohibited, and students are to ask for help if they fail to operate instruments, equipment or tools or deal with any materials.

It is not allowed to write or engrave on University furnishings. Furniture may not be moved outside where placed, for whatever reason, unless per a written permission from the Dean or authorized personnel.

Students are not to issue leaflets, or distribute the same, without informing the University and obtaining its approval of contents thereof. They are not entitled to raise funds, or obtain signatures, without obtaining the approval of the Dean of Student Affairs.

Smoking is strictly prohibited within boundaries of the University, according to World Health Organization's guidelines. It shall be deemed disgraceful if the University comes to learn of such acts.



2.18 Each student should take care of his/her own properties, and those of others and the university, and knows that he/she has to compensate any if he/she contributed to loss of any property.

## **Types of Irregularities**

Offenses by students, that are punishable, include:

All grave offenses, according to the Laws of the Sudan, committed by a student, inside or outside the University, shall have to be referred to President through official legal entities, or by trusted employees of the university;

Breaches of public order influencing or disrupting the course of study, or a public nuisance such as the use loudspeakers inside or around the University;

Abuse and defamation of the University, as an institution, the leadership, teachers, other students and any of the employees of the University or citizens, orally or in writing. This shall include arrogance in dealing with, or ridicule or disregard of other members of staff, visitors, patients or co-patients. Students with grievances who decided to complain, if not committed to accuracy and truthfulness.

The destruction of any of the property of the University, inside and outside its boundaries, or the property of its employees or property of students and staff. This includes defacing plastered walls and columns.

All acts directly or indirectly related to weapons and materials and tools that are harmful, intoxicating or narcotic substances.

All fraud, manipulation or alteration of documents of the University or other entities.

The practice of politics, inside and around the University, and all that indicates an affiliation or call for tribal, regional or partisan bias.

Strikes, picketing, demonstrating and mob-style protesting in and around the University.



Non-compliance with the specified uniform within official hours of study.

All that is agreed on as manifestations of loitering, bullying, slander, contempt, disregard for laws and the people, whether resulting in violence or otherwise.

All that infringes on due decency in dealing with the opposite sex and what undermines chastity, in word and deed; whether perpetrated inside or outside the University.

Violation of behavioral code in hostels and collective housing buildings, as well as exercise of bad manners dealing with those in charge thereof.

Smoking and chewing tobacco within the confines of the University.

Leaving cell phones open while attending lectures, in laboratories or in libraries.

Delay in informing a Guardian of the University's desire to meet him/her to alert him/her to a disgraceful behavior. Failure to inform the guardian on dates of payment of tuition fee and registration and required steps towards all that, including the consequences of delay.

Violations of Order issued by Minister of Higher Education and Scientific Research, concerning prohibition of holding graduation ceremonies outside the premises of their universities (before or after the official ceremony).

## **Penalties**

Concerned authorities may be informed in cases of violation of the laws prevailing in the country, or in cases of the rights of others from outside the University. The University shall neither offer help or initiate disciplinary procedures in relation to violations attributed to students unless the concerned authorities have decided on the matter, except for the case of forgery of certificates qualifying for admission to the university. In the latter case, students in question shall immediately be dismissed, and the Directorate General of Admission duly notified.

The President of the university, wherever need requires in his/her own discretion, may order any student to temporarily leave the University, whenever the President believes the presence of said student(s) poses a risk to their health and safety, safety of their colleagues, the safety of the University or the health and safety of its employees. President shall be entitled to conduct necessary investigations and impose appropriate penalties, in agreement with such



students' guardians, and by amicable means and forgiveness, as substitute for taking legal actions.

In ordinary cases, penalties are to be suggested by a disciplinary panel formed by the Dean of Students' Affairs and appropriate penalty issued by the said panel through a decree thereof.

In cases of simple irregularities, draw-of-attention, temporary/permanent deprivation of any privilege/specific-service provided by the University, payment of compensation for slight damage to property of the University or its employees or a do-good-to-environment type punishment –such as planting trees or tree hedges- may be considered. Management may not have to take disciplinary steps in all cases. In said simple cases, a point of 'disgraceful behavior' shall be filed against perpetrator and they shall be finally dismissed from the University if and when they have committed three such infractions.

In cases of grave irregularities, one or more of the following penalties may be imposed, after the disciplinary panel issues a resolution and upon approval of the University President:

Giving the offender a public warning, in front of students and in presence of the guardian, and the filing of a point of 'disgraceful behavior'.

Payment of financial compensation for damage inflicted onto the property of the university or its employees, with said compensation sufficiently covering damage and disruption, and the filing of a point of 'disgraceful behavior'.

Imposing a do-good-to-environment penalty such as funding, procuring and planting trees, civic-education service such as a literacy campaign to target specified location and volume, and the likes of other acts of charity.

Suspension from classes for a period no less than one semester and not exceeding four semesters.

### **Dismissal from the university**

Dismissal may be instant and automatic against those who already had three points of 'disgraceful behavior' entered to file in connection to violations of the provisions of Article 5 and against those implicated as demagogue leaders or rioters (as eye-witnessed the university higher administration (President, Vice President, Principal, Secretary of Academic Affairs, or Deans) in connection to a single violation of the provisions of Article 5.



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6.5.7 Delay in issuance of graduation certificates, or recommendation letters, or verification request by regulators, professional authorities or employers,